

Montague County Tax Appraisal District

May 4, 2017

To All Taxing Entities:

Please see the attached enclosures:

Board of Directors minutes for the March 29, 2017 meeting - approved May 3, 2017.

Proposed Budgets for 2018 to be submitted to your governing body for approval. If you would like an Appraisal District representative at your meeting to present the Proposed Budgets, please contact us.

The Proposed Budgets for 2018 reflect a dedicated effort to hold budget adjustments to a minimum. There will be changes in allocation because of a shift in tax levies. You will notice the impact is minimal when the increase is spread among all participating entities.

A comparison of the proposed, current and previous year budgets has been compiled for your convenience.

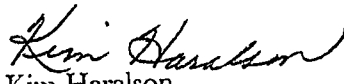
Please note:

The 2017 First Quarter payments reflected a \$50,000 Appraisal Budget deduction and \$10,000 Tax Collections Budget deduction - due to unused funds from the 2016 Appraisal and Tax Collection Budgets.

The 2017 2nd, 3rd, and 4th Quarter payments will reflect an \$18,500 Appraisal Budget reduction and \$11,500 Tax Collections Budget reduction due to 2017 Appraisal and Tax Collection Budget amendments.

Please feel free to contact me with any questions.

Sincerely,


Kim Haralson
Chief Appraiser

Chief Appraiser - Kim Haralson-RPA, RTA, CTA, CCA
Telephone - 940-894-6011 Fax - 940-894-6599
Website - www.isouthwestdata.com

March 29, 2017

The Montague County Tax Appraisal District Board of Directors met in regular session on Wednesday, March 29, 2017 at 3:30 p.m. in the Montague County Tax Appraisal District Meeting Room.

Members present were: Bert Cunningham, Robert Hensell, Tom Jenkins, Bret Meekins and Chief Appraiser- Kim Haralson. Guest present was Steve Gilland. David Fenoglio and Montague County Tax Assessor- Collector Sydney Nowell were absent.

Tom Jenkins-Secretary declared a quorum present and called the meeting to order.

Minutes of the December 7, 2016 meeting was presented for approval. A motion to approve the minutes as presented was made by Bret Meekins, seconded by Bert Cunningham and approved by all members present.

Steve Gilland presented the Annual Financial Report for the year ended December 31, 2016. There were no findings, recommendations or corrective actions noted. Robert Hensell made a motion to accept the Annual Financial Report FYE 2016 as presented. Bert Cunningham seconded the motion and approved by all members present.

Appraisal Roll Corrections and Supplements for tax years 2016 & prior -previously approved by the Appraisal Review Board on March 29, 2017 – were presented for approval. Bert Cunningham made a motion to approve the corrections and supplements as presented. Motion was seconded by Bret Meekins and approved by all members present.

Supplemental information to the mapping contract was provided by Pritchard & Abbott, Inc. for consideration. A motion was made by Bret Meekins to approve the supplemental contract information as provided. Motion was seconded by Robert Hensell and approved by all members present.

The 2017 Budgets were presented for review. A motion to reduce the 2017 Appraisal Budget - \$18,500 and the 2017 Tax Collections Budget - \$11,500 was made by Bret Meekins, seconded by Bert Cunningham and approved by all members present.

Chief Appraiser – Kim Haralson gave the following report: Approximately \$194,185 in credit card tax payments were made in 2016.

Current year tax collections are at 94% of the original roll collected.

Public Funds Investment training will be attended on April 4, 2017 in Wichita Falls, Texas.

2017 Notices of Value will be mailed April 27, 2017. The Bowie ISD area is the reappraisal area for 2017.

Appraisal Review Board training will be attended on May 10, 2017 in Wichita Falls, Texas.

Public Comments: None

Bret Meekins made a motion to adjourn. Motion was seconded by Robert Hensell and approved by all members present.

Secretary

President

Rev 5/4/2017

**Montague County Tax Appraisal District
Board of Directors**

David Fenoglio – Chairman

Tom Jenkins – Secretary

Bert Cunningham

Robert Hensell

Bret Meekins

Montague County Tax Assessor Collector–Sydney Nowell

**Montague County Tax Appraisal District
2018 – Proposed Appraisal Budget**

Taxing Entities:

Alvord ISD
City of Bowie
Bowie ISD
Forestburg ISD
Goldburg ISD
Montague County
Montague ISD
City of Nocona
Nocona Hospital District
Nocona ISD
Prairie Valley ISD
City of Saint Jo
Saint Jo ISD
Slidell ISD

Montague County Tax Appraisal District - Appraisal Budget

	Budgeted 2016	Used 2016	Budgeted 2017 (Amended)	Actual to 3/31/2017	% used	Proposed 2018	(+ / -) previous year
Employee Expenses							
Salaries	231156.00	225556.00	236835.00	59208.72	25.0%	236835.00	0
Benefits	111318.00	106413.12	115127.00	26718.90	23.2%	117752.00	2625*
Appraisal Services							
Vehicle Expense	1500.00	817.91	1500.00	0.00	0.0%	1500.00	0
Fuel	6000.00	40.96	3000.00	0.00	0.0%	3000.00	0
Appraisal Contract	92500.00	92500.00	100320.00	25080.00	25.0%	108140.00	7820*
Mapping Services	5000.00	0.00	3000.00	0.00	0.0%	9000.00	6000*
Special Services							
Audit & Accounting	8510.00	8810.00	9250.00	0.00	0.0%	9250.00	0
Appraisal Review Board	3000.00	3490.00	3000.00	500.00	16.7%	3000.00	0
Professional Fees	4000.00	2339.71	4000.00	140.59	3.5%	4000.00	0
Auto Insurance	650.00	458.00	650.00	0.00	0.0%	650.00	0
Gen Liability Insurance	550.00	225.14	550.00	0.00	0.0%	550.00	0
Insurance-Contents/Bldg	800.00	649.48	800.00	0.00	0.0%	800.00	0
Officials Liab Bond	750.00	612.00	750.00	0.00	0.0%	750.00	0
Education AD	3000.00	275.00	3000.00	675.00	22.5%	3000.00	0
Dues & Subscription AD	5500.00	3728.85	5000.00	416.00	8.3%	5000.00	0
Office Expenses							
General Supplies AD	1000.00	562.75	1000.00	81.47	8.1%	1000.00	0
Postage AD	2000.00	9123.01	12000.00	4000.00	33.3%	12000.00	0
Office Supplies AD	7000.00	4695.71	5000.00	829.81	16.6%	5000.00	0
Ads & Legal Notices	2000.00	2413.15	2000.00	1149.47	57.5%	2000.00	0
Office Equip Maint AD	1500.00	928.00	1500.00	123.74	8.2%	1500.00	0
PC Expense AD	300.00	57.19	300.00	0.00	0.0%	300.00	0
Rent Equip AD-P Bowes	1500.00	1061.49	1500.00	271.00	18.1%	1500.00	0
Appraisal Notice	15000.00	5005.55	8000.00	0.00	0.0%	8000.00	0
Building Expense							
Janitor/Gbgs Svc AD	5035.00	4870.05	5035.00	1222.13	24.3%	5035.00	0
Electricity AD	5000.00	2370.25	5000.00	839.38	16.8%	5000.00	0
Telephone AD	2210.00	2155.03	2210.00	598.90	27.1%	2210.00	0
Water AD	800.00	273.08	800.00	89.51	11.2%	800.00	0
Building Repairs AD	2400.00	3172.48	2400.00	559.80	23.3%	2400.00	0

	Budgeted 2016	Used 2016	Budgeted 2017 (Amended)	Actual to 3/31/2017	% used	Proposed 2018
Computer Maintenance						
Mapping Software	2500.00	2500.00	2500.00	625.00	25.0%	3500.00
Computer Software AD	24121.00	23065.11	24121.00	5789.25	24.0%	24121.00
						1000.*
Building Capital	2500.00	0.00	2500.00	0.00	0.0%	2500.00
Computer Capital	2500.00	4101.18	2500.00	0.00	0.0%	2500.00
Vehicle Capital	2500.00	26954.29	2500.00	0.00	0.0%	2500.00
Office Equip Capital	2000.00	2000.00	2000.00	0.00	0.0%	2000.00
Total Expenses	574,100.00	541,224.49	569,648.00	128,918.67	22.63%	587,093.00
						17445
% of Increase or Decrease from previous year						3.06%
			Amended Mar-17		X	Indicates contract increase *
Entity	2013*	2014	2015	2016		
	Tax Levy	Tax Levy	Tax Levy	Tax Levy	Parcel #	Parcel #
Alvord ISD	384,153.96	291,094.59	309,476.78	304,770.95	1041	841
Bowie ISD	11,794,257.78	12,687,572.54	11,889,431.41	10,704,804.55	39432	39899
City of Bowie	1,097,985.80	1,184,657.95	1,289,038.19	1,395,161.85	3820	3787
Forestburg ISD	4,141,835.76	3,805,817.85	3,495,092.53	2,509,475.57	18210	18272
Goldburg ISD	940,427.37	1,087,962.83	1,219,820.00	1,048,792.58	5226	7032
Montague County	8,666,078.03	8,285,402.02	8,936,082.95	9,114,489.51	98824	94513
Montague ISD	418,480.84	451,895.61	402,421.91	397,262.01	2138	2018
City of Nocona	562,524.33	558,671.74	586,083.08	608,815.05	2102	2085
Nocona ISD	2,246,593.72	2,575,651.55	2,445,179.62	2,386,683.79	9190	9957
Nocona Hospital District	441,556.71	477,457.00	516,863.74	561,588.16	14246	15024
Prairie Valley ISD	1,535,203.73	1,734,536.78	1,297,492.11	906,795.96	5060	5070
City of Saint Jo	199,824.65	210,619.92	209,535.59	212,261.52	775	719
Saint Jo ISD	3,358,705.24	2,803,847.05	2,450,663.23	1,778,490.22	15082	15505
Slidell ISD	3,923.74	10,748.51	15,855.41	10,701.25	17	18
Total	35,791,551.66	36,165,935.94	35,063,036.55			

Montague County Tax Appraisal District
P.O. Box 121

Montague TX 76251-0121

2018 Appraisal Proposed Budget
(Montague County only)

Budget - \$579,007

Entity	2016 adjusted Tax Levy	%	2018 Annual	2018 Quarterly	2017 Annual (Amended)	2017 Quarterly (Amended)
Alword ISD	305,041.76	0.9543%	5,525	1,381	5,368	1,342
City of Bowlie	1,395,392.57	4.3654%	25,276	6,319	24,557	6,139
Bowlie ISD	10,711,033.03	33.5091%	194,020	48,505	188,502	47,126
Forestburg ISD	2,509,878.65	7.8521%	45,464	11,366	44,171	11,043
Goldburg ISD	1,049,371.59	3.2829%	19,008	4,752	18,468	4,617
Montague County	9,124,990.08	28.5472%	165,290	41,323	160,589	40,147
Montague ISD	397,582.82	1.2438%	7,202	1,800	6,997	1,749
City of Nocona	609,122.39	1.9056%	11,034	2,758	10,720	2,680
Nocona ISD	2,389,801.54	7.4764%	43,289	10,822	42,058	10,515
Nocona Hospital District	561,720.42	1.7573%	10,175	2,544	9,886	2,472
Prairie Valley ISD	908,093.05	2.8409%	16,449	4,112	15,981	3,995
City of Saint Jo	212,366.30	0.6644%	3,847	962	3,738	935
Saint Jo ISD	1,779,490.47	5.5671%	32,234	8,058	31,317	7,829
Slidell ISD	10,701.25	0.0335%	194	48	188	47
Total	31,964,585.92	100%	579,007	144,752	562,540	140,635

Budgeted Revenue
- Less Interest Revenue
- Less Misc Revenue
- Less Rent Income
Entity Budget Revenue

587,093
1,049
4,037
3,000
579,007

Estimate
Estimate

Estimate
Estimate

562,540

140,635

**Montague County Tax Appraisal District
2018 Proposed
Tax Collections Budget**

Taxing Entities:

City of Bowie
Bowie ISD
Goldburg ISD
Montague ISD
Prairie Valley ISD
City of Saint Jo
Saint Jo ISD

Montague County Tax Appraisal District

Tax Collections Budget	Budgeted	Used	Budgeted	Actual to	%	Proposed	(*-)
Employee Expense							
Salary & Benefits	58,260.00	57,595.86	61,160.00	14,902.02	24.4%	61,685.00	525 *
Education							
Bonds & Insurance TC	550.00	524.00	550.00	0.00	0.0%	550.00	0
Professional Fees	2,000.00	1,839.70	2,000.00	140.61	7.0%	2,000.00	0
Education TC	500.00	90.00	250.00	90.00	36.0%	250.00	0
Office Expenses							
General Supplies TC	500.00	140.71	500.00	20.37	4.1%	500.00	0
Postage TC	15,000.00	11,219.27	12,000.00	0.00	0.0%	12,000.00	0
Office Supplies TC	4,500.00	1,628.17	2,500.00	741.81	29.7%	2,500.00	0
Tax Roll/Statements	12,500.00	4,295.08	6,000.00	0.00	0.0%	6,000.00	0
Office Equipment Maint TC	500.00	232.00	500.00	30.94	6.2%	500.00	0
PC Expense TC	750.00	400.31	600.00	0.00	0.0%	600.00	0
Office Equipment		6,101.19					0
Building Expense							
Janitor/Gbg Svc TC	1,265.00	1,217.51	1,265.00	305.54	24.2%	1,265.00	0
Electricity TC	1,250.00	592.57	1,250.00	209.84	16.8%	1,250.00	0
Telephone TC	550.00	538.77	550.00	149.72	27.2%	550.00	0
Water TC	200.00	68.26	200.00	22.37	11.2%	200.00	0
Rent TC	3,000.00	3,000.00	3,000.00	750.00	25.0%	3,000.00	0
Computer Maintenance							
Computer Software TC	6,035.00	5,766.30	6,035.00	1,447.32	24.0%	6,035.00	0
Total Expenses	107,360.00	95,249.70	98,360.00	18,810.54	19.1%	98,885.00	525
% of Increase or Decrease from previous year			-8.38%			0.53%	
			Amended				
			Mar-17				
							indicates contract increase: *

Montague County Tax Appraisal District

P.O. Box 121

Montague TX 76251-0121

2018 Tax Collections Proposed Budget

Budget - \$95,236.00

Entity	2016 Statement #	%	2018 Annual	2018 Quarterly	2017 Annual (Amended)	2017 Quarterly (Amended)
Bowie ISD	40,874	53.568%	\$51,016	\$12,754	\$47,596	\$11,899
City of Bowie	3,787	4.963%	\$4,727	\$1,182	\$4,410	\$1,102.50
Goldburg ISD	7,103	9.309%	\$8,865	\$2,216	\$8,271	\$2,067.75
Montague ISD	2,018	2.645%	\$2,519	\$630	\$2,350	\$587.50
Prairie Valley ISD	5,070	6.645%	\$6,328	\$1,582	\$5,904	\$1,476
Saint Jo ISD	16,732	21.928%	\$20,884	\$5,221	\$19,484	\$4,871
City of Saint Jo	719	0.942%	\$897	\$224	\$837	\$209.25
Totals	76,303	100%	\$95,236 (Estimate)	\$23,809 (Estimate)	\$88,852	\$22,213

Entity Budget Revenue	
Tax Certificate	\$98,885
Interest	-\$1,881
Miscellaneous	-\$1,142
	-\$626
	\$95,236